

**BROOKLYN TOWN LIBRARY ASSOCIATION
EXECUTIVE BOARD MEETING
NOVEMBER 2, 2020**

The meeting was called to order at 7:04 PM by President Wendy Harrington. Present were: Wendy Harrington, Renee Messier, Ken Dykstra, Beverly Spink, Jane Sipila, Carolyn Otto, Deneen Azzolino and Aimee Anderson. Catherine Tucker arrived at 7:26 PM.

MINUTES OF LAST MEETING: Motion was made by Aimee Anderson and seconded by Deneen Azzolino to accept the minutes as were emailed to board members. So Voted. A thank you note was received from the Wimmer Family for the sympathy dish garden we recently sent them.

TREASURER'S REPORT: Was not given at this time since it will be presented at the annual meeting that follows.

OLD BUSINESS:

Insurance Update: The liability insurance covering the Executive Board has been purchased. It requires that we have a handbook to pass out to employees. A free, on-line program, through the insurance company, will help us create one with our pertinent information filled in. Wendy Harrington has accessed it online. It also contains employee regulations for our state and federal government. Some parts don't apply to our type of business and we can insert our policies already in place.

Library Reopening: Library Director, Catherine Tucker, was not at the meeting yet when this was discussed. There was discussion about reopening. Catherine arrived and was questioned when the library would be opening and whether it would be her decision or the board's as to when it would take place. Catherine had not yet completed the online application for us to receive the "badge" to reopen. It was decided that the library would reopen, by appointment only, on Monday, November 9, 2020. This would be advertised on our website and our Facebook Page. It was suggested that patrons be told to call first in case we did not have the required "badge" by then.

NEW BUSINESS:

Nominating Committee Report: The report was presented by Committee Chairman Wendy Harrington. The Nominating Committee submitted the following slate of officers and Executive Board members for 2020-2021:

Officers: President Wendy Harrington, Vice President Lisa Faria-Lindia, Secretary (a vacancy still remains though two people were approached for the job), Treasurer Renee Messier.

Executive Board Members: Ken Dykstra, Beverly Spink, Diane Wimmer, Joanne Lantry, Jane Sipila, Carolyn Otto, Aimee Anderson and Lorraine McLeish.

Alternates: Denee Azzolino, Cassandra Leach, Joe Asermelly.

The following persons contacted by the Nominating Committee have agreed to become members of the Brooklyn Town Library Association: Luz Gonzalez, 351 South Street

Jill Hardacker, 28 Tripp Hollow Road and Laura Gatlin 69 Pomfret Landing Road
Motion was made by Jane Sipila and seconded by Carolyn Otto to accept the
Nominating Committee Report as read . So voted.

OTHER:

Wendy Harrington mentioned the State's Corona Virus Relief Funds to libraries and had emailed board members about it earlier. Today's newspaper had an article saying that Killingly Library had received their money which was \$33,000. Brooklyn is on the list to receive funds from this. The least amount being offered is \$7,100. The money is to be used to make health and safety improvements to be able to offer more services.

Treasurer Renee Messier stated that although her pay is by an agreed salary, and she usually spends up to 18 hours per month doing her job, during the month of September she put in 28 hours of work. This would not happen every month. She was asking for compensation for the additional 10 hours. After much discussion by the board, a motion was made by Ken Dykstra and seconded by Beverly Spink, to approve a one-time compensation to Renee for the additional 10 work hours at \$20 per hour.

MOTION TO ADJOURN: Motion was made by Carolyn Otto and seconded by Jane Sipila to adjourn the meeting. So Voted. Meeting adjourned at 7:33 PM.

Respectfully Submitted,

Wendy E. Harrington, Acting Secretary