**Brooklyn Town Library Association**

**Executive Board Meeting**

**September 16, 2019**

**Call to Order: The meeting was called to order at 7:00 p.m. by President, Wendy Harrington. Present Were: Wendy Harrington, Laure Nelson, Beverly Spink, Deneen Azzolino, Carolyn Otto, Ken Dykstra, Michelle Shannon, Lisa Faria-Lindia, Cassandra Leach, Lorraine McLeish and Catherine Tucker.**

**Secretary’s Minutes: A motion was made by Deneen Azzolino and seconded by Carolyn Otto to accept the Secretary’s Report as emailed. So Voted**

**Treasurer’s Report: Treasurer, Cassandra Leach presented the treasurer summary report for July 1, 2018 thru June 30, 2019. Balance as of July 1, 2018 was $19, 763.35. Receipts totaled $138,601.35 and expenditures totaled $142,792.86. Leaving a balance of $15,571.84 as of June 30, 2019. Money Market account balance as of July 1, 2018 was $10,985.58. Interest earned totaled $8.55. Withdrawals totaled $10,000.00. Leaving a balance of $944.13 as of June 30, 2019. CD accounts balance as of July 1, 2018 totaled $97,102.24. With deposits of $10,000 and Interest of $2,074.53 the balance as of June 30, 2019 totals $109,176.77. A motion was made by Lisa Faria-Lindia and seconded by Michelle Shannon to accept the Treasurer’s Report as read. So voted.**

**Vacation Time Policy for Library Director: Wendy distributed copies of Brooklyn Town Employees vacation time: Due to time constraints, a motion was made by Deneen Azzolino and seconded by Lisa Faria-Lindia to postpone the discussion on the Library Director’s Vacation Time till the next Executive Board Meeting. So Voted.**

**Treasurer’s Position: Bond has come due for the library treasurer. A motion by Deneen Azzolino and seconded by Lisa Faria-Lindia to authorize Cassandra Leach to get pricing to increase the treasurer’s bond up to $100,000. So Voted**

**Nominating Committee Report: President, Wendy Harrington presented the Nominating Committee Report. The Slate of Officers and Executive Board Members for 2019-2020 are:**

**OFFICERS: President: Wendy Harrington, Vice President: Lisa Faria-Lindia, Secretary: Laure Nelson, Treasurer: Renee Messier.**

**EXECUTIVE BOARD MEMBERS: Ken Dykstra, Beverly Spink, Diane Wimmer, Michelle Shannon, Joanne Lantry, Jane Sipila, Carolyn Otto and Aimee Anderson.**

**ALTERNATES: Lorraine McLeish, Deneen Azzolino and Cassandra Leach**

**The following persons have agreed to become members of the Brooklyn Town Library Association:**

 **Jessica Tracy 236 Woodward Road**

 **Kerri Osborne 20 Pomfret Landing Road**

 **Nancy Chartier 190 Hartford Road**

 **Joe Asermelly 392 Canterbury Road**

 **Charlene Hill 30 Tatnic Hill Road**

 **Anna T. Dalbec 147 Pomfret Road., P.O. Box 797**

**A motion was made by Lorraine McLeish and seconded by Lisa Faria-Lindia to accept the Nominating Committee Report as read. So Voted**

**A motion was made by Deneen Azzolino and seconded by Lisa Faria-Lindia to adjourn. The meeting adjourned at 7:20 p.m.**

 **Respectfully Submitted,**

 **Laure M Nelson**

 **Secretary**