

**BROOKLYN TOWN LIBRARY  
EXECUTIVE BOARD MEETING  
SEPTEMBER 9, 2024**

The meeting was called to order at 6:37 PM by President Wendy Harrington. Present were: Wendy Harrington, Renee Messier, Beverly Spink, Deneen Azzolino, Carolyn Otto, Desiree Burlingame, Jane Sipila, and Lisa Burbank. Absent were Charlene Hill and Samantha Stiles. Excused absences: Ken Dykstra, Joanne Lantry, and Kerri Osborne.

**Minutes of Last Meeting:** Motion was made by Desiree Burlingame and seconded by Beverly Spink to accept the minutes as emailed to board members. So Voted.

**Treasurer's Report:** Treasurer Renee Messier prepared a Profit & Loss Statement for the fiscal year of July 1, 2023 – June 30, 2024. It showed a gross profit of \$173,372.30; total expenses of \$155,519.01 leaving a net income of \$17,853.29 to which was added interest income of \$5,609.44 bringing net income to \$23,462.73. Motion was made by Deneen Azzolino and seconded by Jane Sipila to accept the treasurer's report as given. So Voted.

**Library Director's Report:** Lisa Burbank reported that book weeding is taking place in anticipation of The Friends having a book sale in the Parish House at Trinity Episcopal Church on either November 2<sup>nd</sup> or 9<sup>th</sup>.

Hoopla digital book service went live on July 1<sup>st</sup>. So far 35 patrons have been using it regularly with over 300 items checked out in a little over 2 months. Increased advertising will be placed on our social media pages in hopes of increasing patron usage.

This year's Summer Reading program saw an increase from 88 to 95 participants; most were returning participants. A separate program for teens was started with low turnout for its first year. Summer challenges for both adults and teens will be held next year. Friends of the Library hosted an ice cream social at the end of summer reading with Frozen Cheek's Ice Cream truck with a little over 30 participants. Low turnout attributed to short notice only a week before and other children's events elsewhere on same date.

Lisa and Deneen attended the elementary school's PTO BBQ and had a table set up where they distributed library surveys with 40+ completed.

Motion was made by Jane Sipila and seconded by Beverly Spink to accept the report as given. So Voted.

**Friends of the Library:** Neither Kerri Osborne or Samantha Stiles were present, but their recent and planned activities were mentioned above in the Library Director's Report.

**OLD BUSINESS:**

**New Library Facility Committee Update:** Wendy reported that Carolyn Otto has replaced Joe Asermelly on this committee and has brought along her husband, Jeff Otto, who has joined us with his expertise and knowledge, having been part of the previous new library endeavor. The committee had met again on June 26<sup>th</sup>, July 31<sup>st</sup> and August 28<sup>th</sup>. They will meet again on October 9<sup>th</sup>. They have looked at the previous proposed building plans. It was decided not to dissolve the association and have the town take over until such time as a new library facility becomes a reality. They are working on distributing library surveys. There is a tri-fold display explaining the need for a new library. The survey will be in the Turnpike Buyer issue dated September 11<sup>th</sup> and on our website with a link to the survey. Beverly Spink asked if

surveys could be placed over at the Post Office. Lisa will check into that. The committee is working on re-writing the long range plan document.

**2024-2025 Budget:** Wendy handed out copies of the approved budget with a net increase in our grant from the town being \$1,955. The total grant amount is \$156,911 which is paid to us in quarterly installments.

**Door for Treasurer's Office:** With the change of location for our treasurer's office upstairs, the new office needs a locking door. A previously used contractor came to see the job of transferring the door from the previous office to the new one. He did not deliver an estimate as promised and Lisa had contacted him again today without response. Other local carpenters have been contacted without replies. Desiree will ask her husband if he knows of someone and Carolyn will contact a fellow she knows.

**NEW BUSINESS:**

**Preparing for Annual Association Meeting on November 4<sup>th</sup>:** Wendy will prepare the online use of Facilities Form to hold the meeting at the Brooklyn Middle School Library. The Nominating Committee will consist of: Wendy Harrington as Chairman, Jane Sipila, and Desiree Burlingame. Deneen Azzolino has agreed to fill the vacancy of Vice President. Joanne Lantry is stepping down from the board.

**Motion to Adjourn:** Motion was made by Deneen Azzolino and seconded by Carolyn Otto to adjourn. So Voted. Meeting adjourned at 7:15 PM.

Respectfully Submitted,

Wendy E. Harrington, Secretary